

# High-Impact *Live* eLearning

## The Virtual Instructor Train-the-Trainer

### 12 Weeks to Success!

- ✓ Pilot Your 1<sup>st</sup> Virtual Class (*active learning*)
- ✓ Learn Online Instructional Design Principles
- ✓ Enjoy a Hands-on, Interactive Experience
- ✓ Design an Action Plan
- ✓ Discover Best Practices for Success
- ✓ Gain Tools, Tips and Tricks
- ✓ Receive Feedback and Reinforcement
- ✓ Develop Online Presentation Skills

### Create Real Results!

"Venturing into Virtual Learning was initially daunting for me. With her impressive expertise, patience, clarity and humor, Rebecca, lead me through a learning experience that gave me the confidence that 'I can do this!'"

*Jean Corson Wolff  
 Consultant*

### The Virtual Instructor Train-the-Trainer

is an *interactive eLearning* program taught *live on the web*. You will experience a Virtual Classroom (VC) as a student, while you learn to be a Virtual Instructor. In this *hands-on* class, you will learn:

- **instructional design** for the virtual classroom as you *redesign* one of *your exiting classes* for the virtual classroom.
- **online presentation** skills as you practice and *pilot* your course.

### Learn by Doing!



### Revolutionize your learning programs

by becoming a Virtual Instructor delivering *high-impact live eLearning* that:

- *compliments* your current courses,
- *improves* performance,
- *reduces* expenses,
- *creates* additional income,
- *expands* your impact, and
- *achieves measurable results!*

"I've learned more in a few short weeks than I ever expected that I could learn!"

*Josephine Driscoll  
 Training Manager*

### Active Learning!

*Active learning* takes you beyond 'how to', all the way to *'I know how to because did it!'* You'll develop the skills and learn best practices required for success as you prepare and pilot one of your own classes. You'll receive tools and tips to help you apply what you're learning. You'll sharpen your skills through individual feedback and reinforcement.

"Most important, I now can use this virtual modality to better serve my coaching clients and enrich their experience."

*Jean Corson Wolff  
 CorsonWolff Consulting*

**Learn how to deliver high-impact live eLearning on the web!**



**“Prior to this class, I was unaware of how convenient it was, and how much could be learned in a virtual classroom setting.”**

*Josephine Driscoll  
 Training Manager*

**Space is very limited – reserve your seat today!**  
**Call Rebecca Koos 603-396-9785**

**TIME:** Class meets LIVE, ONLINE for 12 weeks. Sessions are 1.5 hours. Time TBD.  
**REQUIREMENTS:** Telephone, Computer with Internet Explorer 4+, high-speed internet access  
**THE PROCESS:** Each week you will:  
 Learn new concepts, develop skills, review your action assignments, and receive individual coaching in your class.  
 Complete action assignments outside of class that allow you to apply what you’ve learned as you develop and pilot your first Virtual Class.

	Module	Description
Week 1	<b>Discover the Possibilities</b>	Discover the answers to: What are the Blended Learning options available to me to make my programs more effective and powerful? What are LIVE Virtual Classrooms (VC) and how do they blend with my existing training?
Week 2	<b>Online Presentation Skills I</b>	Learn the basic online presentation skills.
Week 3	<b>Action Plan</b>	Develop your synchronous e-Learning strategy and implementation plan. Focus on what will achieve the desired results. (Plus marketing tips!)
Week 4	<b>The Tools</b>	Discover what tools are needed, compare the major vendors (features, price), and select the vendor that best meets your needs.
Week 5	<b>Online Instructional Design</b>	Learn best practices for designing effective online instruction for a VC. Redesign one of your existing classroom modules for a VC.
Week 6	<b>Online Course Development</b>	Learn tips and tricks for creating courseware and materials for VCs. Repurpose your existing courseware and materials for your pilot VC. Conduct a mid-course review to keep on target with your goals.
Week 7	<b>Online Presentation Skills II</b>	Move from the basics to more effective Virtual Instructor presentation skills. Receive reinforcement of key success factors prior to your pilot.
Week 8	<b>The Pilot – 1 &amp; 2</b>	Pilot your initial course with your class peers and/or live students. Receive feedback and reinforcement to enable you to adjust and improve your course for its live launch.
Week 9	<b>The Pilot – 3 &amp; 4</b>	
Week 10	<b>Advanced Presentation Tools</b>	Learn from your experience and move up to the next step. Assess your pilot, identify means of improvement, review key success factors, and learn additional skills to take your class to the next level of success.
Week 11	<b>Advanced Instructional Design</b>	Now that you’ve got some experience, let’s kick it up a notch! Learn the next level of instructional design and course development tips to make your e-Learning more effective. (Plus, tips on measuring results!)
Week 12	<b>Implementation</b>	Review what you’ve learned and adjust your Action Plan accordingly. Apply what you’ve learned to your 2 <sup>nd</sup> course. Launch your program!

## Registration

**Name:** \_\_\_\_\_ **Company:** \_\_\_\_\_  
**Phone:** \_\_\_\_\_ **Address:** \_\_\_\_\_  
**Email:** \_\_\_\_\_

**Registration fee: \$1,495**  
**Check Enclosed:** \_\_\_\_\_  
 make checks payable to RacePoint Consulting, LLC  
**Purchase Order Number:** \_\_\_\_\_

**Credit Card Payment Requested: \_\_\_\_\_\***  
 \*Check Credit Card Payment Requested and an invoice will be emailed to you, with the instructions for online credit card payment.

**Fax registration to 603.457.2567 or email to [rkoos@racepointconsulting.com](mailto:rkoos@racepointconsulting.com)**